

Attendance:

David Miall

Boris Choi

Sam Perry

Peter Gillingham

Brandon Stainton-Scarth

Sick leave : Alan Brookes, Patryk Lewandowski

Items arising from previous meeting:

WHERE'S THE MENTOR!!! - Ramsay still yelling

Current Items:

- David on PWS
- Sam and Peter on Func spec
 - Refining phrase
 - Flow Chart
- Peter and Boris on QA manual
 - Add intro
 - Project QA metrics
 - Deliverable table

AOB:

Actions Arising:

Send out Func spec by Fri

There being no further business, the meeting was adjourned at 14:20.

P.S. Happy Ramsay finally - AEW as business mentor